



## **DVAL JOB DESCRIPTION 2024-2025**

**JOB TITLE:** Label Production

### **MAJOR DUTIES AND RESPONSIBILITIES:**

The person who produces the labels for exhibitions and special events is responsible for typing, printing, and delivering the labels to the exhibition coordinator or appropriate venue. This is a non-board position therefore attendance at monthly board meetings is not required.

### **DETAILED RESPONSIBILITIES:**

- Samples are provided along with all the information necessary to produce the labels.